

# **DOWNTOWN ORILLIA MANAGEMENT BOARD**

## **MEETING**

## **MINUTES**

Tuesday November 21, 2017

6:00PM

in the DMB Board Room

33 Mississauga St. W.

(Accessible entrance is located at the back entrance off Andrew Street)

---

Present: Ron Spencer, Michael Knight, Susan Willsey, Rick Sinotte, Mary VanSinclair,  
Councillor Pat Hehn

Regrets: Allan Francoz, Dianne Cipolla, Al Wallace,

Also Present: Leslie Fournier, Ellen Wolper, Courtney Thompson (staff), Lisa Thomson-Roop  
(staff)

### **1. Open Session**

### **2. Chair – Ron Spencer**

### **3. Call to Order – 6:03pm**

### **4. Approval of Agenda – Approved**

### **5. Disclosure of Interest**

11. a. Financial Report – Susan Willsey – Owns one of the businesses listed in the  
payables.

### **6. Deputations**

a. 2018 Streets Alive! Sponsorship -Leslie Fournier – did not attend.

b. Ellen Wolper – Paper Kapers

*Outlined frustrations and experiences as a downtown merchant.*

- *Litter*
- *Parking always an issue*
- *Graffiti in the back alley. It's documented but there is very little action taken to stop it.*  
*People climbing on her roof, causing damage to her property*
- *Last Christmas a homeless man, suffering from mental illness, was allowed camp out on the street for a few weeks.*
- *Two robberies in the last 5 years.*
- *Sex shop – has to pay \$750 license fee. Hoping in the future the DMB won't be elitist and will be more progressive.*

### **7. Minutes**

October 17, 2017 – Carried.

*Susan Willsey questioned the legitimacy of motion 1 re: Parking. The Chair advised concerns could be addressed under item 11.c. Parking Committee Report.*

**DOWNTOWN ORILLIA MANAGEMENT BOARD**

**MEETING**

**MINUTES**

Tuesday November 21, 2017

6:00PM

in the DMB Board Room

33 Mississaga St. W.

(Accessible entrance is located at the back entrance off Andrew Street)

---

**8. Closed Session**

There are no Closed Session items.

**9. Correspondence – Information Items**

- a. Susan Lang – Santa Claus Parade Route  
Loss of parade going up Mississaga.
- b. Orillia Power – Sponsorship Confirmation
- c. Office of the City Clerk – Marijuana Dispensaries in Downtown Area
- d. Starry Night Organizing Group – Thank you
- e. Treasury Dept. – DMB Budget Report – Ending Sep 30, 2017  
Receive as Information.

**10. Correspondence – Action Items**

- a. Office of the City Clerk – Request for DMB Rep. for Farmers' Market Management Committee

*Defer to January. Lisa will attend meetings in between to ensure we don't miss anything.*

- b. Development Services & Engineering Dept. – Free Accessible Parking at Municipally Owned Metered Spaces Draft Report – For Comment

**Motion 1**

**Moved: Michael Knight**

**Seconded: Mary VanSinclair**

**“THAT the Downtown Orillia Management Board support the recommended Option #1 outlined in Report No. DSE -17-56 – Free Accessible Parking at Municipally Owned Metered Spaces be received by Council as information;**

**AND THAT the DMB support the continuation of current parking regulations, where there is free parking for accessible parking permit holders within accessible spaces, while regular parking fees apply to accessible parking permit holders in general municipally owned parking spaces.”**

**Carried.**

- c. Environmental Services & Operations Dept. – Snow Bank Removal – Accessible Parking Spaces Report – For Comment

**DOWNTOWN ORILLIA MANAGEMENT BOARD**

**MEETING**

**MINUTES**

Tuesday November 21, 2017

6:00PM

in the DMB Board Room

33 Mississauga St. W.

(Accessible entrance is located at the back entrance off Andrew Street)

---

**Motion 2**

**Moved: Michael Knight**

**Seconded: Mary VanSinclair**

**“THAT the Downtown Orillia Management Board will continue to prioritize curbside snow clearing at accessible parking spaces in the BIA.”**

**Carried**

d. Development Services & Engineering Dept. – Signage By-law – Proposed Amendments

**Motion 3**

**Moved: Michael Knight**

**Seconded: Mary VanSinclair**

**“THAT the Downtown Orillia Management Board support the recommended amendment of Chapter 832 of the City of Municipal Code – Signs to allow one (1) illuminated “Open” sign per store front and direct access from a lot;**

**AND THAT the DMB support the recommended amendment to extend the time period in which a sandwich board may be displayed in the D.S.P.A. to reflect the City’s other snow clearing by-law to allow for display from April 15<sup>th</sup> to November 15<sup>th</sup> in any year.”**

**Carried.**

**11. Reports**

a. Financial Report

*Declaration of Conflict of Interest – Susan Willsey as she is one of the payees.*

**Motion 4**

**Moved: Michael Knight**

**Seconded: Mary VanSinclair**

**“THAT the Downtown Orillia Management Board pay the financials presented in the November 21, 2017 Financial Report in the amount of \$12,115.87.”**

**Carried**

**DOWNTOWN ORILLIA MANAGEMENT BOARD  
MEETING  
MINUTES**

Tuesday November 21, 2017

6:00PM

in the DMB Board Room

33 Mississauga St. W.

(Accessible entrance is located at the back entrance off Andrew Street)

---

b. Events Committee

*Receive as information.*

*Haunting – Explore starting it earlier when more stores are open. Shift to a Saturday for Halloween family event.*

*Mariposa Folk Festival*

*Board members will discuss further at meeting(s) in New Year.*

c. Parking Committee

**Motion**

**Moved: Rick Sinnotte**

**Seconded: Susan Willsey**

**“THAT the Downtown Orillia Management Board receive the Parking Negotiations Meeting 1 Report as information;**

**AND THAT the DMB provide direction to the negotiation team to negotiate for a third party or parking authority/board to manage parking on behalf of the City of Orillia. “**

**Carried.**

*Direction: Send report with approved motion to City of Orillia Negotiators to clarify our intentions.*

d. Downtown Revitalization Working Group

*Receive as information.*

e. Beautification, Maintenance and Seasonal Décor Committee

*Receive as information.*

f. Transit Advisory Committee

*No Meeting.*

g. Farmers' Market Management Committee

*DMB Representative did not attend meeting. No Report.*

**DOWNTOWN ORILLIA MANAGEMENT BOARD  
MEETING  
MINUTES**

Tuesday November 21, 2017

6:00PM

in the DMB Board Room

33 Mississauga St. W.

(Accessible entrance is located at the back entrance off Andrew Street)

---

h. Chamber of Commerce Update  
*No Report.*

**12. Deputation Motions**

*Ron Spencer will visit in person to discuss further to try to address some of Ms. Wolper's concerns.*

**13. Date of Next Meeting** –January 16, 2018

**14. Adjournment - 8:12pm**